

South Central Regional Construction Code Council Meeting
Thursday, October 11, 2007
Time: 10:00AM

Location: Assumption Parish
105 Doctor Martin Luther King Blvd.
Napoleonville, La. 70390

Meeting Minutes

Members in attendance were:

Michael Wich (SCPDC)
Mitch McDonald, proxy (Terrebonne)
Kim Marousek (St. John)
Donald Nash (St. James)
John Boudreaux (Assumption)
Debbie Moore (Lafourche)

No members were absent.

1. Review and adopt minutes for meeting held July 12, 2007:

It was moved by Ms. Kim Marousek, seconded by Mr. Donald Nash to approve the minutes of the September 13, 2007 meeting. Motion carried.

2. Permit and Financial Update:

Ms. Dawn Allemand presented the council with a financial analysis. Mr. McDonald entered at approximately 10:10am. Mr. Wich informed the board he filed an amendment to the grant to reassign monies for Salaries, software, travel and miscellaneous office supplies. Discussion ensued.

3. FEMA Reimbursable Grant:

Mr. Wich informed the board of the funds that were approved on the new grant applied for. This was on a committee level, today was to be the final approval by the State Code Council but the meeting was cancelled. Discussion ensued.

4. IT Update:

Mr. Ryan Hutchinson passed out an information sheet for the board to follow explaining the steps of how the new permit tracking, plan review, and work order system will work. Discussion ensued.

5. Appeals board (Recluse, Ordinance Clarification, Member Qualifications):

Mr. Tom Watkins, attorney for SCPDC, spoke in reference to an appeals board. Researching the parish ordinances there is only one person who is qualified and that is Mr. Mike Wich. Mr. Watkins recommends in respect to the qualifications stated in the parish ordinances they need to be amended to make the language more clear. Discussion ensued.

It was motioned by Mr. Donald Nash to allow this board to be the board of appeals. Kim Marousek seconded, Mr. Wich abstained, Motion carried.

6. Rules of Procedure Revisions:

Mr. Wich explains the procedures need to be reviewed and small changes need to be made to clear up the language. It was agreed to review and adopt the corrected version at the next meeting.

7. ICC Annual Conference Update:

Mr. Wich informed the board there were over 2000 people in attendance. He reported average permit fees are 2 ½ - 3% of the project cost. SCPDC is less than 1/2% and the goal is to still improve. The national average time for plan review is 30 days. SCPDC is returning plans within 24-48 hours. Building Officials in Oregon City covers a population of 30,000 people. They have 3 plan reviewers and 6 building inspectors. Their plan review time is 30 days and inspection response 2-3 days. SCPDC covers a population of 400,000 people with 2 plan reviewers and 10 building inspectors. SCPDC plan review time is 24-48 hours and inspection response is same day. SCPDC process is saving money and time with the goal to continue to improve. Discussion ensued.

8. Location and time of next meeting:

It was agreed to hold the next meeting November 8, 2007, 10:00am in St. James Parish Courthouse Annex, 2631 La. 20 West, Vacherie, La. 70090.

9. Other:

Mr. Wich informed everyone he and Mr. Kevin Belanger met with Mr. William Newton, Chief Deputy Commissioner with the Insurance Commissioner Office. They tried to give him an overview of this region. Mr. Newton agreed to meet with them and bring some insurance companies in to sit down and go over the process. This is the first big step in bringing insurances companies back to the area and giving the public a choice of what insurance company they would like to use. Discussion Ensued.

There being no further information to be discussed, it was moved by Mr. Mitch McDonald, seconded by Ms. Debbie Moore to adjourn. Motion carried.